



## Structured PhD studies at the Department of Chemistry

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### 1. Registration for the Graduate Studies

The PhD student should register in the deanery within the first three months of his/her (normally three year) PhD program. He/She subscribes the mailing list of his/her year in ILIAS.

### 2. Co-Referee

Latest one year before handing in the thesis the PhD student chooses the co-supervisor of the thesis. (= Co-Examiner of the public thesis defense). This could also be a co-worker or co-supervisor from another (international) university.

### 3. Reports

During the PhD period the student reports at least annually about the progress of his/her work. This could be a written report (or a refereed paper) as well as an oral presentation within a seminar. The co-supervisor must be informed about the progress, e.g. invited to the talk.

### 4. Project Lectures

The PhD student attends project lectures. He or she should at least attend one lecture given by the co-supervisor. The attendance of two lectures has to be proven (route card).

### 5. Publication

Supervisor and PhD student are encouraged to prove at least one peer-reviewed paper when handing in the thesis.

### 6. Seminars

The PhD student should attend the seminars in the relevant institute or department regularly.

## Route card for a structured PhD program

Name: \_\_\_\_\_

Registered in the deanery for the PhD studies with/without obligations at:

\_\_\_\_\_

Registered in Ilias:

Supervisor: \_\_\_\_\_

Co-Supervisor (to be chosen in the first year): \_\_\_\_\_

<b>Report</b> (see bullet 3): (Date, form, e.g. Presentation, Publication)

<b>Project lecture</b> (see bullet 4):

\_\_\_\_\_  
Signature Supervisor

**Please get around at the office of Dr. Heike Henneken (UG , Hs 113a) in the first month of your doctoral phase. Hand in this form at the managing director of the Department of Chemistry, Dr. Heike Henneken, when handing in your thesis.**